



Due Diligence

This course reviews the legal frame-work in place under the Occupational Health and Safety Act and what policies, procedures and work instructions employers must have in place to protect the health and safety of their employees. In addition the responsibilities of workplace parties will be reviewed.

Participants will learn more about the Occupational Health and Safety Act:

- Minimum Standard
- Regulations made under the OHSA
- Internal Responsibility System
- Rights of Workers
- Offenses and fines
- The concept of Due Diligence

Discussions will focus on:

- Developing specific policies, practices and procedures for hazardous activities in the workplace.
- Providing adequate orientation and training to workers.
- Ensuring that *competent* supervisory staff monitor hazardous work and communicate risks to workers.
- Auditing the workplace for foreseeable health and safety risks and protect workers accordingly.
- Ensuring compliance through rules and discipline.
- Never assume that the worker will know enough about the risks involved in any given task.

Method of Instruction: Interactive presentation and brief lecture

Who Should Attend: Presidents, Directors, Officers, Safety Directors, Managers, Human Resources Managers, Supervisors, Joint Health and Safety Committee Members.

Course Length: 2 hours.

- Course materials and certificates provide